Approved - MINUTES OF THE MEETING OF BODFARI COMMUNITY COUNCIL

Held on the 13th of October 2026 at The Dinorben Arms (private dining room) and via TEAMS conferencing software:

Meeting Link:-

https://teams.live.com/meet/9382112066599?p=XSbKGR0MyXQHicHUAA

Present:
Cllr Philip Barley (Chair) (PB)
Cllr Julie Burnage (JB)
Cllr Julie Johnson (JJ) (Via Teams)
Cllr Dan Burke (DB
Cllr Sue Davidson (SD)
Also present:
Cllr Chris Evans. (CE)
Heather Eubank (Clerk/RFO)
PCSO David Jones (DJ)

1. Apologies: None

PB welcomed everyone to the meeting.

2. Declaration of interests: None.

3. Urgent Matters: Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of LGA 1972.
On the 13th of October, there was an incident on Caerwys Hill and traffic was diverted to exit the A55 at Tremeirchion. A HGV came through Tremeirchion to Bodfari and the vehicle became wedged on the bend through Bodfari Village, damaging the retaining wall of the Dinorben Arms and the roof of a Bodfari resident. Better signage is needed to ensure HGV's do not try to get through Bodfari Village. This was discussed with PCSO DJ, see 5iii (2).

4.To receive minutes of the meetings of 8th of September 2026.
Proposed as correct by: **SD** Seconded by: **JB**

5. Matters arising from previous minutes

i. **Recreation Ground Signage.**
Signage received by HE – send photo to Councillors when erected.

ii. **Councillor Vacancies - All.**
Ongoing. New Councillors are needed before the next elections in May 2027.

iii. **Community Traffic Calming Measures.**
There are several issues to be discussed: -

1. **Installation of Pedestrian island on the A541 in Bodfari**. No substantive response has been received to the email sent by PB on the 15th July to ask when the pedestrian island will be installed? This email was forwarded to Darren Millar and Becky Gittens at DCC by CE.
Action.
CE advised to forward PB's email to Helen White, Hugh Evans, Nadeem Hussain and Paul Jackson – HE.
2. **HGV incident in Bodfari on the13th October 2026**. See Urgent Matters. This was discussed with PCSO David Jones (DJ) who was informed that HGVs were being directed through the village on their sat-navs and were getting stuck in various places. DJ stated he thinks this is an issue everywhere with sat-nav and his recommendation would be more signage at the beginning of the road advising the drivers at both ends of the village.
Action.

Report incident to DCC and gain DCC advice on signage – CE.

3. **Parking issues at Ysgol Bodfari**. Further incidents of inconsiderate parking during school drop off and pick up periods had been reported to BCC this month and were discussed with PCSO DJ.
   Action.
   PCSO DJ to contact Ysgol Bodfari to discuss the issues with Headmistress and to attend during school drop off and pick up periods to show police presence – PCSO David Jones.

iv. **BCC Digital Health Data Storage.**
Ratified risk assessment updated on website. Link BCC Facebook and Instagram accounts going forwards.
Only two links per month with news feeds can be copied to BCC's Facebook page. It was decided to copy the link to DCC's news feed, "County Voice", to BCC's Facebook page once a month so residents can read about things happening in the Denbighshire area.

v. **Village Planter.**
Rod Waterfield responded via email to state appropriate risk assessment and insurance cover was in place for the Community Group to look after the village planter. Contact Rod going forwards if the planter needs pruning and weeding.

vi. **Annual Report.**
The circulation of BCC's Annual Report was put on hold until after the fliers about St Stephens had been distributed.
Action:
Complete 20255-2026 Annual Report and circulate by 10th November 26 meeting – PB.

vii. **Item from September Urgent Matters – Broken pathway at Maes Y Graig in front of the sheltered housing.**
HE reported the broken tarmac pathway to DCC (ID 1525367). Response from DCC:

"Your Enquiry Request ID 1525367 has now been completed and closed.
Notes for customer: *Footway and Carriageway was inspected last week the areas in question do not exceed intervention levels or warrant repair as of date mainly scabby and surface cracking, This section of Highways is inspected every 6months via a Highways safety walked inspection so any defects that warrant repair will be noted thanks."*

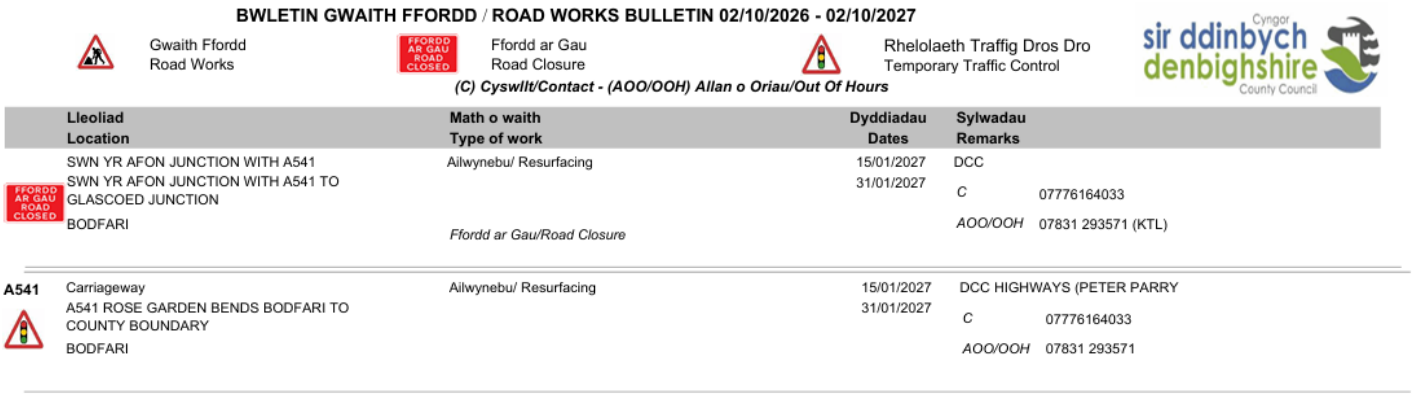
Action:
Diarise to check the pathway again March 2027- HE.

viii. **Small pathway on Offa's Dyke Path - Repairs needed to the bridge.**
JJ reported this to the National Trails Team and received a response from Fiona Argyle. Fiona stated she hadn't surveyed this section yet – but would hope to do so sometime next month. Fiona also promised to forward the details of JJ's report to the Ranger team who work alongside Fiona on the maintenance of the trail. JJ to monitor.

JJ also reported the hedge between the Oriel Gallery and the post box is overgrown so pedestrians are having to step off the pavement into the road to get past.
Action:
Report overgrown hedge to DCC – JJ.

6. County Councillor's Report.
See Appendix 1 for Councillor Evans Report.

7. Planning and Highways:
a. Highways



BWLETIN GWAITH FFORDD / ROAD WORKS BULLETIN 02/10/2026 - 02/10/2027

Gwaith Ffordd Road Works | Ffordd ar Gau Road Closure | Rhelolaeth Traffig Dros Dro Temporary Traffic Control

(C) Cyswllt/Contact - (AOO/OOH) Allan o Oriau/Out Of Hours

Cyngor sir ddinbych denbighshire County Council

Lleoliad Location	Math o waith Type of work	Dyddiadau Dates	Sylwadau Remarks
SWN YR AFON JUNCTION WITH A541	Ailwynebu/ Resurfacing	15/01/2027	DCC
SWN YR AFON JUNCTION WITH A541 TO GLASCOED JUNCTION		31/01/2027	C 07776164033
BODFARI	*Ffordd ar Gau/Road Closure*		*AOO/OOH* 07831 293571 (KTL)
A541 Carriageway A541 ROSE GARDEN BENDS BODFARI TO COUNTY BOUNDARY BODFARI	Ailwynebu/ Resurfacing	15/01/2027 31/01/2027	DCC HIGHWAYS (PETER PARRY C 07776164033 *AOO/OOH* 07831 293571

b. Planning. No letters received and no new planning applications for Bodfari on DCC planning portal in September 2026

8. Finance

a. Financial report.

i. Unity Bank Balances at 30th September 2026:-

Unity Main Account	£5717.83
Unity Reserve Account	£4256.62
Unity Earmarked Reserves Account	£5592.99
Total	**£15567.44**

There is currently£1000 in the Earmarked Reserve towards the next DCC elections in May 2027. Banks statements for all accounts sent to councillors prior to meeting.

b. Online Payments. For approval - plus dual online authorisation at the end of the meeting.

i.	Scribe Accounting System fee October 2026	£37.20
ii.	Clerks October 2026 Salary (payment November 10th)	£421.04
iii.	HMRC October 2026 (payment November 10th)	£114.96
iv.	John Roberts Grounds Maintenance September 26	£220.00
v.	Cradur (Website hosting, domain name, service and maintenance)	£65.00
vi.	Harold Smith, Payroll fees 1st July to 20thSept 26	£44.10
vii.	New Road Sign (agreed and paid in September when invoice was received)	£87.73
viii.	Internal Auditors fee 25-26 (paid in September)	£366.00

- **Any starred items (**) will be paid from Earmarked Reserves Account. All other payments are from Main Account.**

c. Invoices received after issue of agenda. None.

d. **Internal Bank Transfer.** £58.26 from Main Account to Earmarked Reserves Account. This is the amount of VAT reclaimed for event spend. This transfer is ready for approval in unity Bank.

e. Other Payments.

i.	Unity Bank Charge Main Account September 26	£7.00
ii.	Unity Bank Charge Earmarked Reserves September 26	£7.00

f. Income. Reserve Account quarterly interest. £20.82

RESOLVED: That the Financial Information for September 2026 be approved.
Proposed by PB Seconded by: JB

g. JJ verified 2026-27 quarter 2 accounts(1st July 2026 to 30th September 2026) via email.

h. **Budget YTD and 2026-27 Forecast.** HE presented the budget spent so far in the 26-27 financial period and forecasted BCCs spend to the 31st March 2026. BCC also needs to be mindful that the first precept payment is received at the end of April 2026 so there should be funds left in the Main Account to also pay April 2027 invoices.
Action:
Agree a date to review 2027-2028 budget requirements – HE/PB.

9. Village Playground and Park.

i. Park Inspections. SD reported everything looks great in the recreation ground and stated the groundsman (John Roberts) does an excellent job of keeping the grounds tidy.

ii. Groundsman Report.
Groundsman had nothing to report.
Action:
Ask John to put a new internal latch in the noticeboard at Maes Y Graig – HE.

10. Important Correspondence. None.

11. Annual Park Inspection.

HE received a quote of £140 plus vat from The Play Inspection Company to complete this year's annual Inspection of Hannah Jane Smith Recreation Ground. This is an increase of £4 from 2025-2026. It was resolved to accept this quote.

Action

Instruct The Play Inspection Company to carry out the inspection in December 26 – HE.

12. 3 Year Capital Programme. 2026-2029 document completed and ready for approval.

Approved by PB Seconded by: SD

13. Inconsiderate Parking Ysgol Bodfari.

This was discussed earlier while PCSO Dave Jones was still at the meeting. See 5iii – point 3.

14. Street Lighting in Bodfari.

Residents have reported that lighting is poor:

- Between the A541 to the Dinorben Arms.
- Between the Church and the Church car park.
- On the pathway past the Old School House to the sheltered housing at Maes Y Graig.

It was felt that DCC should survey the area especially as there are no pathways on the roads and the roads are busier with traffic visiting the Dinorben.

Action:

Contact DCC to complete a light survey for Bodfari – CE.

15. Projects for 2026 – 2027 update.

i. **Telephone box**.
HE provided prices for new glazing in both plastic and glass. JB will go into school to discuss pictures.
Action:
Visit School re: pictures - JB.
Contact glazing company – CE.

ii. **Maes y Graig.**
PB suggested a latch was added to the left-hand middle door on the inside the noticeboard and also that the "Bodfari" header at the top of the noticeboard be picked out in another colour so it stands out more.
Action:
Ask John to put a latch on the noticeboard door - HE.
Pick out "Bodfari" header with a different colour paint – JJ.

Next Meeting 7pm to 9pm on Tuesday the 10th of November 2026 at The Dinorben Arms (private dining room) and via Teams video conferencing:
Meeting link:
https://teams.live.com/meet/9310814298323?p=EFT43esTyBX2hlDyVA

Appendix 1 – Cllr Chris Evans Report

Llannerch Bridge.
The villages are experiencing a lot more through traffic because of the closure of Llannerch Bridge. When this project was investigated, a lot of things had not been done properly and 1.5 million pounds has been spent on this project with no results.

Ruthin received 12 million pounds from the governments "Levelling up" fund but this didn't cover the Llannerch Bridge area.

The CEO and Leader of DCC are having a meeting about a new type of bridge and Hugh Jones are confident that they can erect a new bridge.

MIND.
I have been approached by MIND and asked to join the board and help run the charity. It is something I am passionate about supporting.

Cllr Chris Evans
Independent Group
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