Approved - MINUTES OF THE MEETING OF BODFARI COMMUNITY COUNCIL

Held on the 8th of September 2026 at The Dinorben Arms (private dining room) and via TEAMS conferencing software:

Meeting Link:-

https://teams.live.com/meet/9389845873542?p=DOtVdwkE5rUsZCs6if

Present:
Cllr Philip Barley (Chair) (PB)
Cllr Julie Burnage (JB)
Cllr Julie Johnson (JJ)
Cllr Dan Burke (DB
Cllr Sue Davidson (SD)
Also present:
Heather Eubank (Clerk/RFO)

1. Apologies:
Cllr Chris Evans. (CE)

PB welcomed everyone to the meeting.

2. Declaration of interests: None.

3. Urgent Matters: Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of LGA 1972.
Actions from July:
Take photos and location of the pathway and email to CE – HE. This was completed. It was resolved to log the damaged pathway on DCC website and to follow up with CE.

4.To receive minutes of the meetings of 14th of July 2026.
Item 5iii. Action a – change Betty Gittens to Becky Gittins.

Proposed as correct (when above change is made), signed by: **JB** Seconded by: **SD**
Action:
Print copy to be signed by PB to include above change – HE.

5. Matters arising from previous minutes

i. **Recreation Ground Signage.**
HE presented revised signage created by Willam Smith Group.
Actions:
Order revised sign 500mmx210mm but ask that Quotation is corrected – change "Receastion" to "Recreation" - HE.

ii. **Councillor Vacancies - All.**
Ongoing. New Councillors are needed before the next elections in May 2027.

iii. **Community Traffic Calming Measures.**
No response to BCC's communications.
Actions:
PB to follow up with Darren Millar, Becky Gittins, DCC Highways and CE – PB.

iv. **BCC Digital Health Data Storage.**
Data Security added to BCC's Operation and Strategic Risk Assessment and circulated to Councillors prior to the meeting. All Councillors resolved to ratify the changes to this document.
Action.
Continue to try linking Facebook and Instagram accounts – HE
Upload ratified document to website to replace previous version – HE.

v. **Village Planter.**

HE emailed Rod Waterfield to ask if an appropriate risk assessment and insurance cover was in place for the Community Group when they look after the village planter but has not received a reply. HE spoke to an employee at the Woodland Centre who stated she would tell Rod that HE had been to see him and would resend the email.

Action:

Resend email to Rod Waterfield re: appropriate risk assessment and insurance cover. – HE.

vi. **Annual Report.**

PB circulated a draft copy prior to the meeting for comment. Distribution of the Annual Report was discussed, PB received a quote of circa£400 from a distribution company so it was resolved the best way to distribute to residents would be by email through Dee Jones and via Bodfari Facebook page. Posters will also be displayed in all local noticeboards and some paper copies will be distributed. This will ensure BCC will reduce the number of resources and costs used to distribute the Annual Report.

The report will be completed after the meeting on the 18th of September 2026 at St Stephens Church to discuss the reordering of the Church and creation of a Community Hub.

Action:

Complete 20255-2026 Annual Report for October 13th meeting – PB.

vii. **Annual Football Competition**

Unfortunately, the competition did not go ahead in 2026 but will be added to the village activity diary for 2027.

6. County Councillor's Report.

See Appendix 1 for Councillor Evans Report.

7. Planning and Highways:

a. Highways

B5429	B5429 RD NEAR TO YEW TREE HOUSE 1 RAILWAY VIE\ Gwaith BT/ BT Works		02/09/2026	SUNBELT RENTALS (DCC)
FFORDD AR GAU ROAD CLOSED	B5429 NANT GWILYM TO JUNCTION A541 BODFARI		02/09/2026	C 03700500792
	BODFARI	*Ffordd ar Gau/Road Closure*		*AOO/OOH* 03700500792

b. Planning. No letters received and no new planning applications for Bodfari for on DCC planning portal for July and August 2026

8. Finance

a. Financial report.

i. Unity Bank Balances at 31st August 2026:-

Unity Main Account	£6901.76
Unity Reserve Account	£4235.80
Unity Earmarked Reserves Account	£5599.99
Total	**£12696.94**

There is currently£1000 in the Earmarked Reserve towards the next DCC elections in May 2027.

Banks statements for all accounts sent to councillors prior to meeting.

b. Online Payments. For approval - plus dual online authorisation at the end of the meeting.

i. Scribe Accounting System fee September 2026 £37.20

ii. Clerks September 2026 Salary (payment October 13th) £421.04

iii. HMRC September 2026 (payment October 13th) £114.96
iv. John Roberts Grounds Maintenance August 26 £110.00
v. John Roberts Extra Grounds Work August 26 £40.00

- **Any starred items (**) will be paid from Earmarked Reserves Account. All other payments are from Main Account.**

c. Invoices received after issue of agenda. None**.**

d. Other Payments.

i. Unity Bank Charge Main Account August 26 £7.00
ii. Unity Bank Charge Earmarked Reserves August 26 £7.00

e. Income.

i. Vat return income £377.05 received 22-07-26.
ii. Precept payment £5513.33 received 26-08-26.

RESOLVED: That the Financial Information for August 2026 be approved.

Proposed by: PB Seconded by: JJ

f. Verify 2026-27 quarter 1 accounts (1st April 2026 to 30th June 2026) – JJ.
JJ stated she checked Bodfari Community Councils Quarter 1 Accounts (1st April 2026 to the 30th June 2026) and verified they are correct.

9. Village Playground and Park.

i. Park Inspections. Reports received via text from JJ and PB. Comments sent to Groundsman.
ii. Groundsman Report.
Groundsman confirmed he had removed the broken branch and trimmed the beech hedge at the side of the footpath as requested. He has added the other requested extra work to his list to be completed in September.

10. Important Correspondence.

Meeting at St Stephens Church on the 18th of September to discuss the creation of a Community Hub. This has been emailed to residents by Dee Jones and added to Bodfari Community Councils Facebook page.

Action:

Recirculate nearer to date

Email from Shane Hughes National Forest for Wales Liaison Officer re: Coed y Llan ancient woodland.

Action:

Respond to state BCC do not know who owns this land.

11. BCC Retention and disposal policy.

It was resolved that the changes to this policy be ratified

Proposed: JJ Seconded: PB

12. PCSO Visit

PCSO Dave Jones visited HE. He confirmed that if there were any reports of criminal activity in Bodfari, BCC would be informed. He also asked if BCC would like him to attend any of their council meetings?

Ater discussion it was decided that a response to Dave would be sent to state he is welcome to attend any meeting of the councils especially if he has information to impart. It was felt that he should attend at least once annually.

Action:

Email Dave – HE.

13. 3-year Capital Programme (completion needed for precept budgeting).
It was resolved a separate meeting would be held to discuss this.
Action:
Email Councillors and set a date for this meeting – HE.

14. Small Footbridge on Offa's dyke path – Repairs needed (what3word location///forgotten.narrating.conqueror)-
Action:
Email National Trails Team – JJ.

15. Projects for 2026 – 2027 update.

i. **Telephone box**.
8 Panels need replacing however JJ and JB suggested using one big sheet of perspex as an alternative. . Chloe will copy the children's pictures onto the perspex.
Action:
Ask Chloe (artist) and Amy (headmistress Ysgol Bodfari) to liaise re: the children's pictures - JB.
Gain costs for large piece and individual pieces of Perspex – HE.

ii. **Maes y Graig.**
BCC is pleased with the new noticeboard installed by Denbigh Timber. PB suggested a latch was added to the left-hand middle door and also that the "Bodfari" header at the top of the noticeboard be picked out in another colour so it stands out more.
Action:
Ask John to put a latch on the noticeboard door - HE.
Pick out "Bodfari" header with a different colour paint – JJ.

Next Meeting 7pm to 9pm on Tuesday the 13th of October 2026 at The Dinorben Arms (private dining room) and via Teams video conferencing:

Meeting link: https://teams.live.com/meet/9382112066599?p=XSbKGR0MyXQHicHUAA

Appendix 1

Councillor Evans Report July 2026.

Dear Group Leaders and Members Following the election of Councilor Hugh Evans as Leader at this morning's full council meeting, he has now appointed the Cabinet, as highlighted below: Councilor Hugh Evans, Leader and Lead Member for Economic Growth, Corporate Governance and Tackling Deprivation Councilor Huw Hilditch-Roberts, Deputy Leader and Lead Member for Education, Families, the Welsh Language, Culture and Heritage Councilor Anton Sampson, Lead Member for Corporate Strategy, Policy and Equality Councilor Will Price, Lead Member for Planning and Countryside Councilor Geraint Lloyd-Williams, Lead Member for Housing and the Local Development Plan Councilor James Elson, Lead Member for Environment and Transport Councilor Brian Jones, Lead Member for Finance, Assets and the Local Economy Councilor Bobby Feely, Lead Member for Health, Social Care and Communities. Councilor Feeley will continue as Chair of the authority to complete her civic duties joining the cabinet on 21 September. We will share a public statement soon and you can see this on Llais y Shir . I will also contact all the staff to assure them that the situation remains business as usual for us as officers and that our priorities are the same: providing high quality services and support to residents, communities and businesses throughout Denbighshire. Correctly	*Dear Group Leaders and Members* *Following the election of Councilor Hugh Evans as Leader in this morning's full council meeting, he has now appointed his cabinet as set out below:* *Councilor Hugh Evans, Leader and Lead Member for Economic Growth, Corporate Governance and Tackling Deprivation* *Councilor Huw Hilditch-Roberts, Deputy Leader and Lead Member for Education, Families, Welsh Language, Culture and Heritage* *Councilor Anton Sampson, Lead Member for Corporate Strategy, Policy and Equalities* *Councilor Will Price, Lead Member for Planning and Countryside* *Councilor Geraint Lloyd-Williams, Lead Member for Housing and the Local Development Plan* *Councilor James Elson, Lead Member for the Environment and Transport* *Councilor Brian Jones, Lead Member for Finance, Assets and Local Economy* *Councilor Bobby Feely, Lead Member for Health, Social Care and Communities.* *Councilor Feeley will continue as Chair of the authority to complete her civic duties joining the cabinet on the 21 st of September.* *We will shortly be issuing a public statement which you can see on County Voice .* *I will also be contacting all staff to reassure them that as officers, it is business as usual and our priorities remain unchanged: delivering high-quality services and support for residents, communities and businesses across Denbighshire.* *Yours sincerely*

Cllr Chris Evans
Independent Group
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