APPROVED MINUTES OF THE MEETING OF BODFARI COMMUNITY COUNCIL

Held on the 14th of April 2026 via TEAMS conferencing software:

Join Teams 7pm to 9pm Meeting Link:-

https://teams.live.com/meet/9383215043463?p=YlSOR13xyfOpsIcNon

Present:

Cllr Philip Barley (Chair) (PB)
Cllr Julie Johnson (JJ)
Cllr Sue Davidson (SD)
Cllr Dan Burke (DB)

Also present:

Heather Eubank (Clerk/RFO)
Cllr Chris Evans. (CE) via Teams

1. Apologies:

Cllr Julie Burnage (JB)

PB welcomed everyone to the meeting.

2. Declaration of interests: None.

3. Urgent Matters: Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of LGA 1972. None.

4.To receive minutes of the meeting of 10th March 2026

Proposed as correct by: **SD** Seconded by: **JJ**

5. Matters arising from previous minutes

i. **Recreation Ground Signage.**
A "Children Crossing" sign has been erected on the repaired post in Bodfari. It was resolved to dispose of the old signage from the fence at the bottom of the Recreation Ground, it was not on the fixed assets list.
Actions:
Obtain a new sign to indicate pathway to Recreation ground and give to JB - (PB)

ii. **Councillor Vacancies - All.**
Ongoing. Could this be mentioned at the next coffee morning?

iii. **Community Traffic Calming Measures.**
DCC Streetworks circulated their weekly Road Works Bulletin which indicated a pedestrian island would be installed on the B5429 between 27th February and 27th March 2026 but this has not been completed? The installation of this pedestrian island was a result of traffic calming discussions between DCC and BCC in June 2025. BCC had resolved to check what impact the pedestrian island had on traffic speed and the ability of pedestrians to cross safely before continuing to investigate the option of SID'S (speed indicator devices).
Actions:
Contact DCC to ask when the pedestrian island will be installed – CE.

iv. Parking at Ysgol Bodfari
CE stated it is not the school's duty to control the issues caused by inconsiderate parking and property damage at pick up times, it is the duty of DCC and the local police who must be informed. The parking situation is being closely monitored by BCC and CE.
HE presented a Facebook flyer to be approved for display. The flyer advises residents how to report any concerns to DCC and police.
Action:
Post the advice flyer on BCC's Facebook page – HE,

v. BCC Digital Health.

One Voice Wales (OVW)audited the digital health of BCC. All councillors now have new personal BCC email addresses.

Action:

Create a more robust data backup policy, add to existing BCC Retention and Disposal policy. Present for approval at May's meeting – HE/PB.

Explore linking Facebook and Instagram accounts – HE.

6. County Councillor's Report. Reporting problems on Denbighshire County Council's website.
https://countyvoice.denbighshire.gov.uk/english/april-2026/latest-news/nearly-200-bags-of-litter-removed-from-rhyl-route-during-clean-up

7. Planning and Highways:

a. Highways

BWLETIN GWAITH FFORDD / ROAD WORKS BULLETIN 18/03/2026 - 18/03/2027

Gwaith Fforddd Road Works | Ffordd ar Gau Road Closure | Rhelolaeth Traffig Dros Dro Temporary Traffic Control

(C) Cyswllt/Contact - (AOO/OOH) Allan o Oriau/Out Of Hours

Lleoliad Location		Math o waith Type of work	Dyddiadau Dates	Sylwadau Remarks
A541	Outside 4 Banc Y Chwarel A541 FROM B5429 LLANDYRNOG TO ROSE GARDEN BENDS BODFARI BODFARI	Gwelliannau Diogelwch ar y Ffyrdd/ Road Safety Improvements *Goleuadau Traffig Dros Dro/ Temp Traffic Lights*	27/04/2026 29/05/2026	DCC TRAFFIC (HELEN) *C* 01824 708486 *AOO/OOH* 07787295769
	LLETY'R -OES ISA, PISTYLL BACH ROAD FROM MAES Y PISTYLL BACH ROAD FROM MAES Y GRAIG TO A541 VIA FOEL GAER BODFARI	Gwaith Dwr / Water Works *Ffordd ar Gau/Road Closure*	05/05/2026 07/05/2026	NETWORK PLUS (PAUL ARTHUR *C* 07388943567 *AOO/OOH* 07388943567
	JUNC ARGOED HOUSE, SWN YR AFON JUNCTION WITH SWN YR AFON JUNCTION WITH A541 TO GLASCOED JUNCTION BODFARI	Adnewyddu Polyn / Renew Pole *Ffordd ar Gau/Road Closure*	23/03/2026 24/03/2026	GT WILLIAMS (CHAITANYA) *C* 07535 685008 *AOO/OOH* 07375 642771
A541	A541 A541 FROM B5429 LLANDYRNOG TO ROSE GARDEN BENDS BODFARI BODFARI	Adeiladu Ynys i Gerddwyr yn y Ffordd Gerbydau / Construction Of Pedestrian Island In Carriageway *Goleuadau Traffig Dros Dro/ Temp Traffic Lights*	27/02/2026 27/03/2026	DCC TRAFFIC (HELEN) *C* 01824 708486 *AOO/OOH* 07787295769

Dyddiad argraffu: 20/03/2026
Print Date:

BWLETIN GWAITH FFORDD / ROAD WORKS BULLETIN 20/03/2026 - 20/03/2027

Gwaith Fforddd Road Works | Ffordd ar Gau Road Closure | Rhelolaeth Traffig Dros Dro Temporary Traffic Control

(C) Cyswllt/Contact - (AOO/OOH) Allan o Oriau/Out Of Hours

Lleoliad Location		Math o waith Type of work	Dyddiadau Dates	Sylwadau Remarks
B5429	OS YR HEN YSGUBOR SARON DENBIGH LL16 4TG B5429 DRE GOCH JUNCTION TO A541 JUNCTION GEINAS BODFARI	Gwaith BT/ BT Works *Goleuadau Traffig Dros Dro/ Temp Traffic Lights*	01/05/2026 01/05/2026	SUNBELT RENTALS (DCC) *C* 03700500792 *AOO/OOH* 03700500792
	OS YR HEN YSGUBOR SARON DENBIGH LL16 4TG DRE GOCH JUNCTION TO TY GWYN BODFARI	Gwaith BT/ BT Works *Ffordd ar Gau/Road Closure*	01/05/2026 01/05/2026	SUNBELT RENTALS (DCC) *C* 03700500792 *AOO/OOH* 03700500792
	APPROX 140M SOUTH TREEHOUSE COTTAGE, GRAIG GRAIG ROAD FROM NANT GWILYM UCHAF TO BRYN TIRION JUNCTION BODFARI	Adnewyddu Polyn / Renew Pole *Ffordd ar Gau/Road Closure*	21/04/2026 22/04/2026	GT WILLIAMS (CHAITANYA) *C* 07535 685008 *AOO/OOH* 07375 642771

b. Planning. No Applications.

8. Finance

a. Financial report.

i. Unity Bank Balances at 31st March 2026:-

Unity Main Account	£2392.61
Unity Reserve Account	£4714.93
Unity Earmarked Reserves Account	£6589.89
Total	**£13697.43**

There is currently £1000 in the Earmarked Reserve towards the next DCC elections in May 2027and £595 towards a new bench and noticeboard at Maes Y Graig.

Bank statements for all accounts sent to councillors prior to meeting.

b. Cheque/Online Payments. For approval - plus dual online authorisation at the end of the meeting.

i.	Scribe Accounting System fee April 2025	£37.20
ii.	Clerks April 2026 Salary (postdated payment)	£433.64
iii.	ICO (data protection) annual fee	£52.00
iv.	Willisham Construction (N. Bunton work at Maes Y Graig)	£1710.000
v.	John Roberts Grounds Maintenance March 26	£220.00

- **Any starred items will be paid from Earmarked Reserves Account. All other payments are from Main Account.**
- **HE transferred £500 from BCC Reserve account to BCC Main Account to ensure the Main account is not overdrawn before receipt of the first precept payment from DCC at the end of April. This transfer will be visible in next month's bank statements. This will also need dual approval.**

Invoices received after issue of agenda. None

c. Other Payments.

i.	Unity Bank Charge Main Account March 26	£7.00
ii.	Unity Bank Charge Earmarked Reserves March 26	£7.00

d. Income.

i.	Unity Bank Earmarked Reserves Account. Money raised from village events.	£245.00
ii.	Unity Bank Reserve Account. Quarterly interest	£24.19

RESOLVED: That the Financial Information for March 2026 be approved.

Proposed: **PB** Seconded: **JJ**

e. Internal/External audits Annual Return 2025-2026

RESOLVED: That the BCC Annual Return for 2025 2026 be approved.

Proposed: **PB** Seconded: **JJ**

f. Verify quarter 4 accounts (Jan 1st to March 31st 2026)

RESOLVED: That the BCC quarter 4 accounts 2025 2026 were verified by JJ.

9. Village Playground and Park.

i. Park Inspections. Completed visually by PB and JJ.

ii. Groundsman Report.

John reported there are over 30 molehills in the recreation ground. BCC wants to eradicate this problem but do not want to use traps unless absolutely necessary.

Action:
Seek advice from DCC Parks department – HE.

10. Important Correspondence.

HE received a thank you letter from Welsh Air Ambulance for the £200 donation made by BCC in March 2026. MIND also stated they would send a letter but the letter has not been received yet.

11. Projects for 2025-2026 update.

i. **Telephone box**.

John Roberts has painted the outside of the telephone box. Further work needed:-

- The Perspex windows to be replaced. Several companies were approached to supply a quote for installation of new windows but none of the local companies provide this service. Townsend's sell sheets of Perspex which would have to be cut to size and fitted. It was resolved to ask Chloe Diamond for advice on painting pictures on vinyl with the children of Ysgol Bodfari to be fitted to the external side of windows.
- Inside of telephone box to be painted.
- Create shelving for book swap area.
- Install a board with history of area, map of walking trails (Offa's Dyke) etc.

The windows need to be completed first.

Actions:
Contact Chloe Diamond to do a site visit to advise BCC of best plan for pictures– JB.
Send a letter to the pupils of Ysgol Bodfari about painting the windows of the telephone box – JJ.

ii. **Boules Court.**

HE contacted the people who received funding and created a pump track in Denbigh, they agreed to meet and share how they achieved this.
It was resolved that boules is a seasonal sport so this area of the recreation ground may be able to be used to for a dual purpose to accommodate both boules and a pump track.

Actions:
Arrange a fact-finding meeting at the pump track in Denbigh – HE/PB
Check if this would affect BCC insurance – HE.

iii. **Bench for Maes y Graig.**

Maes Y Graig signpost - the Maes Y Graig signpost was moved by DCC Highways but not to the position requested by BCC. After several emails from BCC, the siting of this signpost was escalated to Michael Bennion at DCC. HE emailed Michael and received a reply which stated, *"Having reviewed this, we are unfortunately unable to facilitate the request to relocate the road sign as the proposed new location is not on DCC land according to our records."* The sign needs to be moved, it is on the A541 Mold to Denbigh Road not Maes Y Graig which is very misleading for motorists so a new site must be found that is on DCC land.

A chip/crack in the ceramic map was reported to BCC. PB spoke to Rebecca Parrin who will look at repairing this.

The work at Maes Y Graig has been completed and it was resolved to order 2 new benches for the new sitting area. Quotes to be sought for a new noticeboard.

Actions:
Follow up repositioning of Maes y Graig road sign – HE/CE.
Quotes for noticeboard – HE.
Order two Alwen benches from Meifod – HE.

12. Village Planter.

The care and upkeep of the large planter on the A541 was discussed. The planter is watered by John (BCC groundsman) and he also strims grass away from the base of the planter. Help is needed for the weeding and pruning of the planter throughout the year.

Action.
Create a Facebook post to ask for volunteers to weed and prune the planter and also ask Dee to circulate – HE.

13. SLCC Affiliate Membership fee (£21) due 1st May 2026.

This membership is due for renewal before BCC's next meeting May.

Action.

Research the difference between a Clerk's membership and an affiliate membership – HE.

Renew the membership – HE.

14. – Fixed Asset Register.

Propose and Second Fixed Assets Register for 2025-2026 period.

Proposed as correct by: **PB**

Seconded by: **JJ**

Next Meeting 7pm to 9pm on Tuesday the 12th of May 2026 at The Dinorben Arms (Private Dining Room) Bodfari.