APPROVED MINUTES OF THE MEETING OF BODFARI COMMUNITY COUNCIL

Held on the 13th of January 2026 via TEAMS conferencing software:

Join Teams 7pm to 9pm Meeting Link:-
https://teams.live.com/meet/9377958030967?p=3ll3S8tgC5WG8SlKzH

Present:
Cllr Philip Barley (Chair) (PB)
Cllr Julie Burnage (JB)
Cllr Sue Davidson (SD)

Also present:
Heather Eubank (Clerk/RFO)

1. Apologies:
Cllr Julie Johnson (JJ)
Cllr Dan Burke (DB)
Cllr Chris Evans. (CE)

PB welcomed everyone to the meeting. A resident of Bodfari was introduced by PB, she attended the meeting to discuss traffic and parking issues experienced by residents at Ysgol Bodfari. This will be discussed under item 10 Important Correspondence as PB received emails from several organisations on this matter.

2. Declaration of interests: None.

3. Urgent Matters: Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of LGA 1972. None.

4.To receive minutes of the meeting of 9th December 2025.

Proposed as correct by: **JB** Seconded by: **PB**

5. Matters arising from previous minutes

i. **Recreation Ground Signage.**
JB has purchased 2 triangular signs with a red border stating "children crossing". One will be attached to post on the pathway to the Recreation Ground and JB has asked if one can be secured to the fencing at Clwyd Concrete.
Actions:
Obtain a new sign to indicate pathway to Recreation ground – PB.
Follow up request to secure signage to Clwyd Concrete fencing - JB.
Attach the Children Crossing and Recreation Ground sign to repaired post when weather permits – JB.
Retrieve old signage from RP – SD.

ii. **Councillor Vacancies - All.**
Despite several residents being approached, BCC received no applications for the councillor vacancies.

iii. **Community Traffic Calming Measures.**
The pedestrian island discussed by DCC and BCC as a traffic calming measure and to provide a safer crossing of the B5429 is being installed between 27th February and 27th March 2026.

HE spoke to SID supplier but they don't provide site visits to advise on SID device installations as they are based in London. After reading DCC's "Policy for Community Funded Speed Indicator Devices" it was decided to contact DCC to ask for advice.

It was also resolved to ask DCC to increase the use of the "Arrive Alive" van in Bodfari. The regular use of this van has been a good speeding deterrent in Trefnant and Caerwys.

Actions:

Contact DCC to discuss their "Policy for Community Funded Speed Indicator Devices" and ask for advise on costs and installation – PB.

Contact DCC to discuss increased use of the Arrive Alive van in Bodfari – HE.

iv. **Adopt new Bio Diversity Triannual Report.**

PB completed BCC's Bio Diversity tri annual report for 2022 to 2025 and circulated it prior to the meeting. It was resolved to adopt this report.

Proposed by: **JB** Seconded by: **SD**

Action:-

Display on website HE

Add advised checks to BCC diarised action plan – HE.

v. **Audit Wales Response**

No action taken.

Action:

Check if we can change Charity Commission trustees from Councillors to Bodfari Community Council as the sole trustee - PB.

6. County Councillor's Report. See Appendix 1

7. Planning and Highways:

a. Highways

Goleuadau Traffig Dros Dro/ Temp Traffic Lights
A541 FROM B5429 LLANDYRNOG TO ROSE GARDEN BENDS BODFARI
Dates: 27/02/2026 - 27/03/2026
Adeiladu Ynys i Gerddwyr yn y Ffordd Gerbydau /
Construction Of Pedestrian Island In Carriageway
Contact AOO 01824 708486/ OOH 07787 295769

b. Planning. No Applications.

8. Finance

a. Financial report.

i. Unity Bank Balances at 31st[th] December 2025:-

Unity Main Account	£10292.61
Unity Reserve Account	£4690.74
Unity Earmarked Reserves Account	£6363.89
Total	**£21347.24**

There is currently£1000 in the Earmarked Reserve towards the next DCC elections in May 2027.

Banks statements for all accounts sent to councillors prior to meeting.

b. Cheque/Online Payments. For approval - plus dual online authorisation at the end of the meeting.

i. Clerks Salary January 2026 (Post dated) £648.26

ii.	Scribe Accounting System fee January 2025	£37.20
iii.	John Roberts work to Telephone Box Maes y Graig	£144.95
iv.	The Play Inspection Company annual inspection fee	£163.20
v.	Harold Smith PAYE to 31st Dec 25	£42.00

- **Any starred items will be paid from Earmarked Reserves Account. All other payments are from Main Account.**

Invoices received after issue of agenda.

i.	Clerk (HE) Expense – Printer inks	£18.04

c. Other Payments

i.	Unity Bank Charge Main Account December 25	£6.00
ii.	Unity Bank Charge Earmarked Reserves December 25	£6.00
iii.	Ysgol Bodfari - donation to refreshments at pantomime	£120.00

d. Income.

i.	**Donation received from The Dinorben Arms, money raised from quiz events**	**£350.00**
ii.	Quarterly interest accrued on Unity Reserve account	£25.71
iii.	Final 25-26 Precept payment from DCC	£5513.33

Donation from The Dinorben Arms is in BCC Earmarked Reserves Account and a "thank you" letter was approved and sent to John and the staff of The Dinorben Arms.

RESOLVED: That the Financial Information for December 2025 be approved.

Proposed: **PB** Seconded: **JB**

e. Quarterly spend to budget (JJ to verify quarter 3 bank reconciliations for all accounts).

All the documents were emailed to JJ prior to the meeting . JJ's email response stated: -

"All checked.
I agree with the balances listed in the agenda for each account, and I've cross-checked the payments and receipts against the statements".

All the printed reconciliation documents sent to JJ via JB to sign, date and return to HE to be scanned.

9. Village Playground and Park.

i. **Park Inspections.** December's inspections received from SD.

ii. **Groundsman Report**. John will replace the broken gatepost in the recreation Ground and advise HE when completed. Nothing to report.

iii. **Trees**

Phil Lloyd advised the tree work in the Recreation Ground will start by the end of January.
HE asked if BCC should be inspecting the trees for disease on a regular basis as a safety measure? This needs to be performed by a qualified arborist.

Actions:

Report back when gate post has been replaced by JR – HE

Gain quotes for tree inspections and the frequency needed – HE.

10. Important Correspondence – Email from resident re: problems with parking at Ysgol Bodfari**.**

The residents local to Ysgol Bodfari are concerned about the following issues.

- Inconsiderate parking.
- Lanes blocked.
- Damage to property.

- A villager being unable to pick up their toddler from up pre-school in Bodfari because of being blocked in her own driveway.
- Chaos at the entrance to the school and surrounding lanes.
- 2 coaches blocking the road after the school pantomime trip.

The traffic issues occur mainly during pick up times. The time pupils arrive is more staggered which is why it is thought drop off in the morning is less problematic.

Ysgol Bodfari is aware of the traffic issues and are working with BBC, the school Governors, DCC highways and North Wales Police to discuss ways to alleviate the problem. The headmistress of Ysgol Bodfari (Amy) sent correspondence to parents with advice on parking which did help for a while but then regressed.

Amy also promised to notify residents local to the school of any dates the traffic could be affected by special events and will also ask Dee Jones to circulate this information.

Actions
Ask DCC for a date that all parties can meet to discuss this matter – PB.

11. Projects for 2025 update.

i. **Telephone box**.
John Roberts has painted the outside of the telephone box. Further work needed:-
- The Perspex windows to be replaced.
- Inside of telephone box to be painted.
- Create shelving for book swap area.
- Install a board with history of area, map of walking trails (Offa's Dyke) etc.

Actions:
Gain quotes for Perspex windows – HE.
Liase with Ysgol Bodfari re: pictures for the windows – SD.
Look at information displayed in other converted telephone boxes for ideas – HE.

ii. **Boules Court. No Action until spring.**

iii. **Bench for Maes y Graig.**
Street Scene repositioned the sign post for Maes Y Graig but not where HE requested. The owner of ALP Motors stated the sign is now on his land and is on the B5429 Denbigh to Mold Road not on Maes Y Graig. It was resolved that the sign should be on Maes Y Graig (as requested) not where it is currently positioned, Street Scene have been informed.

Three quotes have been received for the work required to create a seating area at Maes Y Graig:
- Knockdown and rebuild the surrounding wall with breeze block and K render.
- Dig up current-concrete and replace with new concrete slab reinforced with steel.
- Move noticeboard and fasten to the new wall.
- Secure new wooden bench(es) to concrete slab.

Actions:
Letter to resident's local to site for approval of plan for sitting area – PB.
Gain quotes for all work and benches – HE.
Follow up repositioning of Maes y Graig road sign – HE.

12. IRPW 2025-2026 Allowances – Councillors letters.
Letters issued to all Councillors re: claiming allowance. Letters to be completed and returned to HE.

Next Meeting 7pm to 9pm on Tuesday the 9th of February 2026 at The Dinorben Arms (Private Dining Room) Bodfari.

Appendix 1.
Councillor Evans Report.

Cyng/Cllr Robert Chris Evans Report January 2026

Event to tackle marine litter impact at Prestatyn



A call has gone out for volunteers who want to make a positive difference to support their local coastline.

Denbighshire County Council's Flood Risk Team are leading a marine litter clean-up campaign at Prestatyn Beach on January 19 from 3pm until 4pm.
The event will help reduce the impact of marine litter on the beach which can block up waterways and drainage, obstructing water flow and causing localised flooding further upstream.

Claudia Smith, Coastal Erosion and Flood Risk Officer, said: "By removing marine litter we are also helping to support the area's natural defences. Cleaner beaches and healthy coastal environments including dunes and seagrass beds, are more able to maintain their natural function as defences against the sea."
"Carrying out this campaign also gives us the chance to improve the look of the beach for residents and visitors and also give a helping hand for the local nature by removing elements such as plastic which can be harmful to some wildlife."
She added: "Anyone willing to do their bit for their local beach at Prestatyn and help this great environment and reduce flooding risks in the area is more than welcome to join us."

The Prestatyn Beach Clean event will meet at the East Nova Centre car park, by the Offa's Dyke sign, at 3pm.

Councillor Barry Mellor, Cabinet Lead Member for Highways and the Environment, said: "Controlling the risk of localised flooding from the impact of marine litter hitting our county beaches is extremely important. It's also beneficial for the wellbeing of our residents and people who visit these areas and the wildlife found on these beaches, I would encourage anyone who wants to make a difference to join in."
For further details contact claudia.smith@denbighshire.gov.uk/ 07785517398

Working Denbighshire helps people start careers in social care

Careers in social care are important as they directly benefit individuals by providing essential support and improving quality of life, while also contributing to the overall well-being of society. These roles are crucial for supporting vulnerable populations, such as the elderly, the disabled, children, and help people maintain their independence, dignity, and social connections.
Working Denbighshire is making these careers accessible for those considering a pathway into the industry.

Social care is the backbone of our communities, providing essential support to those who need it most. For many people considering a career in social care, the first steps can sometimes appear daunting. That's where Working Denbighshire steps in, working in collaboration with the Council's in-house care and support services.

The team understands the challenges people face, whether it's being out of work, balancing caring responsibilities, or living with a long-term health condition or disability. Working Denbighshire offers practical, tailored support to help individuals take their first steps into social care. From training and workshops to hands-on placements, they make it possible for people to build confidence, gain skills, and start a rewarding career that truly makes a difference.
Sister Anna Lydia's journey shows exactly how this works. A missionary nun from Uganda, she came to the UK on sponsorship and wanted to give back locally. With a strong passion for community support, social care, and charity work, she was determined to make a difference. With support from mentors at Working Denbighshire, Sister Anna Lydia attended a social care workshop and completed the three-day 'Introduction to Care' session, building the confidence and skills she needed.



Many Thanks
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