APPROVED - MINUTES OF THE MEETING OF BODFARI COMMUNITY COUNCIL

Held at Ysgol Bodfari on the 9th of September 2025 and by TEAMS conferencing software:

Join Teams 7pm to 8pm Meeting Link:-
https://teams.live.com/meet/9369252346958?p=oZcsMzxvtf0YTKW46I

Join Teams 8pm to 9pm Meeting link:-
https://teams.live.com/meet/9335120913661?p=lZKtcWRfmQnWUTqQcj

Present:
Cllr Philip Barley (Chair) (PB)
Cllr Sue Davidson (SD)
Cllr Julie Johnson (JJ)
Cllr Dan Burke (DB)
Also present:
Heather Eubank (Clerk/RFO)
Cllr Chris Evans. (CE)

1. Apologies:
Cllr Julie Burnage (JB)

Alan Haydock also attended the meeting to observe BCC's discussion re: traffic calming measures.
PB welcomed everyone to the meeting

2. Declaration of interests: None.

3. Urgent Matters: Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of LGA 1972.
None.

4.To receive minutes of the meeting of 8th July 2025.

RESOLVED:
Proposed as correct by: **SD** Seconded: **PB**

5. Matters arising from previous minutes

i. **Noticeboards. (1) Update on Repair/(2) Disposal and update of fixed Assets Register – JB/HE.**
The BCC noticeboard which was in poor condition and being stored has now been disposed of by JB. HE removed this noticeboard from 25-26 Fixed Asset list.
Noticeboard at Maes y Graig - John Roberts will carry out requested repairs and inform HE when this is complete. Agendas and minutes are being displayed in the noticeboard at Ysgol Bodfari until repairs are complete.
Actions:
Check Maes Y Graig noticeboard after repairs are complete – HE.

ii. **Retention/Disposal of current archived documents - All.**
JB has 4 boxes of old BCC documents. BCC will make a decision to archive or destroy the individual documents in line with the new Retention/Disposal Policy.
Actions:

Contact DCC for their policy on for storing BCC documents – HE/CE.
Check the old documents and process in line with new BCC Retention/Disposal Policy– ALL.

iii. **Recreation Ground. Fencing and signage update – PB/SD.**

The damaged fencing has been repaired to stop children exiting the park onto the busy road from the Dinorben to the B5429. Photos of repair sent to all Councillors. Notices to be erected to prevent further vandalism. JB reported the post near footpath to Recreation Ground has been bent and is unstable so no sign can be attached until it has been repaired by DCC.

Action:
Inform DCC Post has been damaged an is unstable – CE.
Erect signs on fencing and also on post when repaired – JB.

iv. **Councillor Vacancies - All.**

No applications.

Action:
Continue to advertise and encourage Bodfari residents to join the council – All.

v. **Community Traffic Calming Measures - PB.**

BCC is considering the installation of Speed Indicator Devices (SID's) at the entrance to the village on each side of the road in the best strategic places but need further information to clarify who is responsible for upkeep and insurance after installation. There may be grant funding to help this or a fundraising event could be an option to raise funds. Cllr Evans stated data collected by the SID devices may enable BCC to push for further traffic calming measures in Bodfari.

CE asked that residents be encouraged to report **ALL** traffic incidents i.e. speeding vehicles, near misses that could have resulted in a road traffic accident by ringing 101 and gaining a reference number. If incidents are not reported to the police, there is no previous incident information for the police to consider when something serious does happen and therefore no case to incentivise the need for the introduction of traffic any further calming measures.

Action:
Confirm actual cost of Installing SID devices from 3 companies – PB.
Contact DCC and check who is responsible for the maintenance and insurance of these devices after installation. – PB.
Contact DCC re: Commuted Sums Funding – CE
Contact NWP and Road Safety Groups to see if any funding is available – HE.
Create Facebook post to encourage residents to report any near misses or speeding vehicles to 101 (gain a reference number) - HE.

vi. **Police Speed watch scheme – HE/ALL.**

There have been no further volunteers to help run this scheme. There have been reports of operators being stopped and harassed in areas where this scheme has been introduced. After discussion it was resolved to focus on the installation of the SID's.

No further Action.

vii. **5 a side Football Tournament Update – ALL.**

The Under 14's football tournament was held on Hannah Jane Smith Recreation Ground on Sunday the 31st of August and was a great success! A huge thank you organisers Craig Mayers and Michael Kitchin for working with PB and arranging this event in Bodfari. It was great to

see so many people enjoying the facilities at the Recreation Ground. BCC would like to add this to the events diary going forwards as it was so well received.

A big thank to you to the following sponsors for their kind support of this tournament: -

North Wales Police who donated £155 towards medals for all the players. Sergeant Harvey and two further officers attended the event and presented all the players with a medal.

Wayne Evans and Gwyn Evans from Gwyn Evans Commercial Vehicle Repairs in Ruthin who donated a trophy and also money to fund the cost of a porta loo. Gwyn cheered on his granddaughter who competed and also presented the Trophy to the winning team.

Councillor Chris Evans who donated lots of sweets and a trophy for the Player of the Tournament.

The tournament ended with a Penalty Shoot-out which the players enjoyed.

Councillor Chris Evans, his father Gwyn and brother Wayne and are all from Bodfari. Gwyn attended the old school in Bodfari which is next to the Recreation ground where the tournament was held so the family was pleased to be able to support this event.

viii. **Hedge from Recreation Ground growing over resident's fence – HE.**
This work has now been completed and photos sent to all Councillors.

ix. **Bio Diversity Policy Update – All**
BCC's Bio Diversity Policy is under review. An updated policy is to be completed by 31st December 2025. HE circulated One Voce Wales Bio Diversity webinar slides and further CPD events to all Councillors.
Actions:
Consider the information provided by OVW and complete new Bio Diversity Policy by the 31st December 2025 – All.

6. County Councillor's Report.
Councillor Evans stated the football tournament was a fantastic event full of great community spirit and it was great to see North Wales Police adding their support to this event.

DCC are meeting on Thursday the 11th September 2025 at Bodylwyddan to discuss Llannerch bridge. Councillor Evans stated Denbighshire has 96000 residents, DCC recently did a survey of residents to get feedback on their performance. Only 700 responses were received.

In comparison 2 local residents created a petition to save Llannerch Bridge and already have over 1200 signatures. This comparison brings into question the engagement DCC have with their residents?

7. Planning and Highways:
- **a. Highways**. Nothing to report.
- **b. Planning.** .
  - i. 41/2023/0170. Appeal Decision (For Information Only).
  - ii. 41/2025/0308/HH. Decision made by DCC (For Information Ony).

No action required.

8. Finance

a. Financial report.

Unity Bank Balances 31st August 2025.
Main Account **£9210.07**
Reserve Account **£4638.72**.
Earmarked Reserves Account **£5912.83.**
There is £500 in the Earmarked Reserve towards the next DCC elections.
Banks statements for all accounts sent to councillors prior to meeting.

b. Unity Bank Online Payments. - For online authorisation.

i.	Clerks Salary September 2025 (Post dated)	£301.28
ii.	HMRC Tax and NIC September 2025 (Postdated)	£203.03
iii.	Expenses Dee Jones Event costs 23rd July 25	£10.00*
iv.	Expenses Dee Jones Event costs 7th July 25	£38.00*
v.	Expenses Cllr Sue Davidson Event costs 22nd August 25	£87.98*
vi.	Events costs (Ralph Lewis) 21st July 25	£87.98*
vii.	Events costs (Ralph Lewis) 28th July 25	£87.98*
viii.	Events costs Cllr Philip Barley (TENS License) 4th August 25	£21.00*
ix.	Events costs Cllr Philip Barley (TENS License) 19th August 25	£21.00*
x.	John Roberts Recreation Ground July 25	£200.00
xi.	John Roberts Recreation Ground August 25	£200.00
xii.	John Roberts Extra work Requested August 25	£30.00
xiii.	John Roberts Extra work Requested September 2nd 25	£150.00
xiv.	John Roberts expenses - fencing for Recreation Ground	£212.40
xv.	Harold Smith Payroll 1st Apr to 30th June 25	£42.00
xvi.	Scribe Accounting System August 2025 fee(Post dated)	£37.20

- **Starred items will be paid from Earmarked Reserves Account. All other payments are from Main Account.**

PLEASE NOTE: Item "v" was spent from Unity Main account in error. HE to transfer £87.98 from Unity Earmarked Reserves Account to Unity Main Account to correct this error.

Invoices received after the agenda had been completed. None.

c. Other Payments.

i.	Unity Bank Main Account charges July 2025	£6.00
ii.	Unity Bank Earmarked Reserve Account charges July 2025	£6.00
iii.	Unity Bank Main Account charges August 2025	£6.00
iv.	Unity Bank Earmarked Reserve Account charges August 2025	£6.00

d. Income.

i.	DCC Precept Payment 26/08/2025	£5513.33

Quarterly spend to budget. JJ checked and verified Quarter 1 (30th April to 30th June 2025) Bank statements to BCC Accounts .

RESOLVED: That the Financial Information for July and August 2025 be approved.
Proposed: **PB** Seconded: **JJ**

9. Village Playground and Park.

i. **Park Inspections.** Park inspection reports were received from SD (July) and DB (August). There are even more molehills in the Recreation Ground that need attention. DB noted felled tree branches and an old Christmas tree had been thrown over the fence at the bottom of the recreation ground at the fenced boundary to the houses that back onto the park. SD was informed by a resident that there is bind weed in the hedges.

Actions:

Ask John Roberts to contact Mole Catcher to see if there is a humane way of removing the moles and remove the weed in the hedges – HE.

Check if the felled branches are from BCC trees and report to DCC if this waste has been fly tipped – HE.

ii. **Groundsman Report**. Nothing to report**.**

iii. **Tree work.**

A meeting has been arranged with an arborist on Wednesday 10th September to go through their quote for tree work which was received by BCC a few months ago. HE to enquire if the quote included the work advised in the Play Inspection Company Inspection report. If this work is not included, gain a revised quote

Actions:

Gain 3 like for like quotes for tree work in recreation ground which includes the Play Inspection Company's advisory notes by Octobers meeting– HE.

10. Important Correspondence. Pre Application – Lleweni Parc.

The pre planning information was sent to all Councillors prior to the meeting. The full application will not be received by BCC to comment on as it is not in our area but BCC will inform residents of Bodfari when a full application is submitted.

11. Adoption of BCC Retention/Disposal policy.

Proposed by: **PB** Seconded by: **JJ**

12. Ratify changes to items 5.9, 5.18 and 6.6 of the current BCC Financial Regulations.

Proposed by: **SD** Seconded by: **PB**

13. Project for 2025 update.

i. **Telephone box**.

John will ask resident if he can cut the tree back at the side of the telephone box to make it more accessible to paint.

Action:

John to inform HE when this work has been completed.

ii. **Boules Court.**

DB checked the slope of the recreation ground and stated a mini digger can access the boules court. DB will scrape the top layer off the boules court to remove the weeds and debris. The recreation ground will be closed while this work is completed and members of BCC will ensure no one enters the two gates while work is in progress.

Action:

Advise date when the work will be carried out – DB

Put message on Bodfari FB page that the recreation ground will be closed while work is in progress – HE.

iii. **Bench for Maes y Graig.**

SD stated the road sign at Maes y Graig still needs moving to nearer the Oriel Gallery and the concrete is uneven and needs attention.

Action:

Letter to residents local to site for approval of plan for sitting area – PB.

Get an estimate for cost of new concrete – SD.

Ask DCC to move the sign - CE

13. AOB. None

Next Meeting 7pm to 9pm on Tuesday the 14th of October 2025 at Ysgol Bodfari.