MINUTES OF THE MEETING OF BODFARI COMMUNITY COUNCIL

Held at The Dinorben Arms (Private Dining Room), Bodfari on the 13th of May 2025 and by TEAMS conferencing software:

Join Teams 7.30pm to 8pm by Meeting link:
https://teams.live.com/meet/9316849264001?p=1weBfJw6pAjDfjnC6n

Join Teams 8pm to 9pm by Meeting link:
https://teams.live.com/meet/9341215809953?p=gAoXP6aL7dfGnz2nJ9

Present:
Cllr Philip Barley (Chair) (PB)
Cllr Julie Burnage (JB)
Cllr Nigel Bunton (NB)
Cllr Sue Davidson (SD)
Cllr Julie Johnson (JJ)

Also present:
Heather Eubank (Clerk)

1. Apologies: Cllr Chris Evans. (CE)

PB welcomed everyone to the meeting and personally thanked all Councillors present who provided support and comfort to those injured before the emergency services arrived after a serious road traffic accident on the A541 Denbigh to Mold Road on the Wednesday the 23rd April 2025.

A Facebook post was issued on the 24th of April 2025 to support the residents of Bodfari and to send thoughts to all those affected by the horrific incident.

2. Declaration of interests: None.

3. Urgent Matters: Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of LGA 1972.
None.

4.To receive minutes of the meeting of 8th April 2025.
Change minutes to read *"guess the name of the bunny" competition* " instead of "*raffle".*

RESOLVED: That the minutes of the 8th April 2025 when corrected be approved as a true record.
Proposed: **JJ** Seconded: **PB.**

5. Matters arising from previous minutes

i. **Unity Bank.**
The switch from HSBC to Unity Bank was completed on the 9th May 2025 and the HSBC Main Account is now closed. BCC has three accounts with Unity Bank. A Main Current Account for payments and receipt of precept and vat return. An Earmarked Reserves Current Account for monies from fund raising and money saved for 2027 election fees and an Instant Access Reserve Account. BCC Investment Policy has been changed to reflect this.

Actions:
Move the correct funds into the Unity Reserve Account and Earmarked Accounts from the Unity Main Account via internal transfer – HE.
Close HSBC Reserve account – HE.

ii. **Noticeboard(s)**
Noticeboard taken down from centre of village - requires moving from current storage location.
Noticeboard at Maes y Graig - use the brown water proof stain John already has in stock to save costs when refurbishing.
Actions:
Contact John and instruct to complete the repairs as per report – HE.
Move Noticeboard to new location – NB.

iii. **Storage/Archiving of BCC documentation.**
New BCC Protocol needed and move current archived documents to new location where they can be checked and retained or destroyed.
Actions:
Complete new Retention/Disposal Policy – HE.
Move all current archived documents to new storage area - NB.
Check archived documents in the new storage area to see if any can be destroyed - ALL.
Buy new plastic boxes to store the archived documents - HE.

iv. **Wales New National Park Proposal.**
HE received an updated email, this meeting is on the 21st of May 2025 at 7pm. PB, NB and HE are attending virtually.
Action:
Take notes and circulate – HE.

v. **New Operational and Financial Risk Assessment.**
Completed by PB.
Action:
Amalgamate this document and the current BCC Financial Risk Assessment by 10th June 25 meeting.

vi. **Tree Work in Park.**
No further quotes gained, complete before October 25.
Action:
Gain further quotes and add to 9th September 2025 meeting Agenda– HE.

vii. **Date for Recreation Ground meeting.**
Discuss when Recreation Ground fencing has been completed.

viii. **Revision to 3-year budget – date to complete.**
Action:
Move to 14th October 25 meeting Agenda, to be completed before 2026-2027 Precept calculations are submitted HE.

6. County Councillor's Report.
Circulate when received.

At 7.30pm 3 residents of Bodfari Joined the meeting in person to discuss Road safety measures.

7. Planning and Highways:

a. Highways.

i. Temporary Traffic Lights. Wrth / Nr Geinas House

B5429 DRE GOCH JUNCTION TO A541 JUNCTION GEINAS BODFARI.
14/05/2025 to 15/05/2025 Gwaith Dwr / Water Works OCU GROUP (DCC)
BODFARI AOO/OOH Call 01244207659/01244567665

b. Planning. None.

8. Finance

a. Financial report. Financial report.

i. **HSBC Bank Balances 30th April 2025**. Main Account £17574.00. Reserve Account £0.00.

ii. **Unity Bank Balances 30th April 2025.** Main Account £500. Reserve Account £0.00. Earmarked Reserves Account £0.00. Bank statements checked by JJ.

There is £5,353.74 in the Earmarked Community Reserve to spend on village activities and also £500 towards the next election. which is included in the HSBC main account balance.

Banks statements for all accounts sent to councillors prior to meeting.

b. Unity Bank Online Payments. - For online authorisation.

i.	Clerks Salary April 2025	£301.28
ii.	HMRC Tax and NIC April 2025	£203.03
iii.	Clerks Salary May 2025 (payment postdated)	£301.08
iv.	HMRC Tax and NIC May 2025 (payment postdated).	£203.23
v.	John Roberts grounds maintenance April 2025	£125.00
vi.	John Roberts grounds maintenance May 2025	£300.00
vii.	Scribe Accounting System May 2025 fee	£37.20
viii.	Insurance Renewal due 1st June 2025	£862.99

Invoices received after issue of agenda. None.

c. Other Payments.

i. HSBC Bank Charges from the 6th Mar to the 5th Apr 2025 (debited by Bank) £7.80

d. Income. Precept Payment received from DCC 30/04/2025 £5513.33

RESOLVED: That the Financial Information for April 2025 be approved.
Proposed: PB **Seconded**: JJ.

9. Village Playground and Park

i. **Park Inspections**. PB completed – send to HE.

ii. **New Fencing required for Recreation Ground perimeter.**
Two contractors have attended, quotes in progress. One further contractor to attend.
Action:
Gain three quotes for 10th June 25 meeting– NB.

iii. **Park Signs – NO DOGS ALLOWED.**
Residents contacted BCC to report dogs are being exercised on Recreation Ground.
Action:
Buy 2 new "NO DOGS ALLOWED" signs for gates and ask John Roberts to install – HE.

It was also resolved to ask Groundsman (John Roberts) to tidy and water the planter on the main road as you enter the village going forwards. Ask to invoice separately to Recreation ground work.

The punchbag was removed from the park after a routine park inspection, it was deemed to be in a dangerous condition.

Future events to be planned in the Recreation ground include a supervised junior inter village 5 a side football tournament and a Pétanque competition.

10. Important Correspondence.

i. Response to 13 Banc y Chwarel email. A response was written by PB, agreed by Councillors and sent to resident. PB noted (during his Recreation Ground inspections) that all requests made by BCC in the response to resident at this address have been met.

ii. Email received to enquire about attaching a memorial plaque on a bench in the Recreation Ground. Reply sent to ensure the plaque is placed in the correct location i.e. a bench in Bodfari Recreation Ground. After discussion it was agreed the bench in question is in Aberwheeler Park, resident advised to contact Aberwheeler Community Council.

11. Co-Option notice for 2 new Councillors.

Election notices have been displayed by Ruthin County Council for 14 days. Now displayed on Bodfari Facebook page, Website and Noticeboard. If no response by 29th May, BCC can move to Co-Option and advertise 2 Councillor Vacancies.

Action:

Create and circulate Councillor Vacancy advert for approval in readiness for 29th May – HE.

12. Proposed Projects for 2025.

i. **Telephone box**.
Action: Gain quote from John Roberts to paint and repair the windows – HE.

ii. **Boules Court.** NB advised if the top layer is scraped off the existing surface, there are already larger stones below to use as a surface for boules/pétanque
Action: Scrape off top layer of existing court – NB.

iii. **Bench for Maes y Graig. To facilitate a bench here, the dog bin would need to be moved and permission gained from DCC/Residents local to install a bench in this area.**
Action:
Contact DCC re: moving Dog Bin and installing a bench – HE/CE.
Check Meifod Catalogue for size and costs of new bench – HE.

13. Community/Police Speed Watch Campaign.

This was added to the agenda after the recent serious road traffic accident on the Bodfari Stretch of the A541 Denbigh to Mold Road. It was felt there needs to be a community and police led campaign to stop vehicles speeding on this stretch of road. There were several ideas raised:

Actions:

Speak to Highways to understand the delineation of the village and what can/cannot be done, e.g., Traffic Calming Gates at the entrance and exit of the village/signs to indicate the current speed of vehicles. Speak to DCC Highways and invite community input – PB.

Gain vehicle speed data collected from the wiring near the Downing Arms under the Freedom of Information Act - NB.

Contact John Morris to revisit the Speedwatch Initiative in Bodfari - HE.

Ask for a debrief on the accident from North Wales Police - NB.

Ask police/ highways speed for a speed investigation unit to be used on this stretch of road more regularly NB.

14. Insurance Renewal.

BCC received the annual insurance cover 2025 to 2026 quotation from Clear Insurance Management. The amount was £862.99. Suffolk Community Insurers and Gallaghers were approached to provide quotes but declined as they could not better BCC's current quote so it was resolved to accept Clear Insurance Management 2025-2026 quote.

Proposed by: SD

Seconded by: JJ

15. AOB

June 14th - Bingo/Quiz event at Trout Farm to Raise money for the Air Ambulance.

Red Cross have offered to provide free First Aid training for residents of the local area.

Tremeirchion, Cym and Waen Clerk and Bodfari Clerk to work together to facilitate joint training events later on in 2025.

Next Meeting 7pm to 9pm on Tuesday the 10th of June 2025 at the Dinorben Arms (Private Dining Room), Bodfari