APPROVED MINUTES OF BODFARI COMMUNITY COUNCIL ANNUAL GENERAL MEETING 2025.

Held at The Dinorben Arms (Private Dining Room) on the 13th of May 2025 and by TEAMS conferencing software:

Join Teams at 7pm by Meeting link:

https://teams.live.com/meet/9316849264001?p=1weBfJw6pAjDfjnC6n

Present:

Cllr Philip Barley (Chair) (PB)
Cllr Julie Burnage (Vice Chair) (JB)
Cllr Sue Davidson (SD)
Cllr Julie Johnson (JJ)
Cllr Nigel Bunton (NB)
Also present:
Heather Eubank (Clerk)

1. Apologies:
Cllr Chris Evans. (CE).

2. Declaration of interests: None

3. To receive the minutes of the AGM of 14th May 2024.

RESOLVED: That the AGM minutes of the 14th May 2024 be approved as a true record.
Proposed: **SD** Seconded: **PB.**

4. ELECTION OF CHAIR FOR BODFARI COMMUNITY COUNCIL
Nominations for Chair were invited. Philip Barley was proposed by Julie Johnson and accepted the nomination.
Proposed: **JJ** Seconded**: SD**

5. ELECTION OF DEPUTY CHAIR
Nominations for Vice Chair were invited. Julie Burnage was proposed by PB and accepted the nomination.
Proposed: **PB** Seconded: **NB**

6. INSTALLATION OF THE NEW CHAIR AND SIGNING OF THE DECLARATION OF OFFICE.
This was completed by Clerk and PB.

7. RATIFY/ADOPT ANNUAL DOCUMENTS: -
RATIFY - unchanged documents.

1. BCC Standing Orders (NALC 2023).
2. BCC Statement of Internal Controls.
3. BCC Social Media Policy.
4. BCC - Whistleblowers Policy.
5. BCC - Fixed Assets List as of the 31st March 2025 – Agreed in Mins 11.03.25.
6. BCC - GDPR Policy.

7. BCC – Training Plan.
8. BCC – Website GDPR.
9. BCC – Complaints Policy.

RESOLVED: That the documents listed above are ratified by Bodfari Community Council.
Proposed: **PB** Seconded: **SD.**

APPROVE – new/updated documents.

1. BCC - Operational Risk Assessment 2025-2026.
2. BCC - Financial Risk Assessment 2025-2026.

   It was agreed the Operation and Financial Risk Assessments will be collated into one document. PB and HE will complete this document for June 10th 2025 meeting.

3. BCC - Financial Regulations (NALC 2025 version) 2025-2026.

   RESOLVED: That the Financial Regulations be Approved.

   Proposed: **PB** Seconded: **NB**.

4. BCC - Code of Conduct (Wales 2022 Version) 2025-2026.

   RESOLVED: That the Code of Conduct be Approved.

   Proposed: **PB** Seconded: **NB**.

5. BCC - Investment Policy 2025-2026

   RESOLVED: That the Investment Policy be Approved.
   Proposed: **PB** Seconded: NB.

Annual General Meeting Concluded at Approximately 7.30pm.