

MINUTES OF THE MEETING OF BODFARI COMMUNITY COUNCIL

Held at YSGOL Bodfari on the 9th of January 2024 and by TEAMS conferencing software:

Join Teams by: <https://teams.live.com/meet/9499601478690?p=JWOArNprB2TQ1Ng4>

Present:

Cllr Julie Burnage (Chair) (JB)

Cllr Philip Barley (Vice Chair) (PB)

Cllr Julie Johnson (JJ)

Cllr Martin Shutt (MS)

Also present:

Heather Eubank (Clerk)

1. Apologies:

Cllr Sue Davidson (SD)

Cllr Rebecca Parrin (RP)

Please note: Cllr Chris Evans was omitted from the email summoning Councillors to the meeting in error. Agenda and Minutes from previous meetings have been emailed to Councillor Evans and an apology made for the error which prevented his attendance.

JB welcomed everyone to the meeting.

2. Declaration of interests:

JB - Agenda item 9 (iii) & 9(iv).

3. Urgent Matters: Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of LGA 1972.

None.

4. To receive minutes of the meeting of 11th December 2023.

Remove line from 5 – Matters Arising item iii) Ceramic Map re: Dinorben arms.

RESOLVED: That these minutes be approved as a true record after the above correction.

Proposed: **MS** Seconded: **JB**

5. Matters arising from previous minutes

i. **Marquee.**

Insurer has now settled and will pay an amount of £2390.80 into BCC's account on Thursday the 11th of January 2024. Risk Assessment still needed before summer events.

ii. **Storage Container.**

No Action this month.

iii. **Ceramic map.**

JB reported that Antony Burnage (AB) confirmed there is space near the Oriel Gallery to site the map. JB spoke to the residents of 1 Maes Y Graig, they confirmed verbally that the site is on their deeds and stated they do not object to the map being sited there.

iv. **Noticeboard in park.**

PR Signs £82 plus vat, BCC to purchase when graphics completed.

v. **Flooding at AP Motors.**

- vi. Councillor Evans emailed DCC to evoke further action. Remove from agenda of next meeting.

Actions:

- i. **Marquee. Complete Risk Assessment before next used – HE.**
- ii. **Storage Container. Approach farmers or any places suitable for container – ALL.**
- iii. **Ceramic Map. Request permission for installation of ceramic map in writing to residents of number 1 Maes y Graig. Keep response on file – JB.**
- iv. **Sign. Dismantle sign from frame – HE.
Produce graphics for new sign – MS.
Take sign and graphics to PR Signs and order new double-sided boards – HE.**
- v. **No further action. Remove from agenda.**

6. County Councillor's Report. Clerk to circulate when received.

7. Planning and Highways:

a. Highways.

- i. **09/01/2024 - 09/01/2024.** Temporary Traffic lights.
A541 FROM B5429 LLANDYRNOG TO ROSE GARDEN BENDS BODFARI
rwsio Lon Cerbydau/ Carriageway Repairs DCC HIGHWAYS (STAZ)
AOO/OOH Call 07748132845.
- ii. **10/01/2024 - 11/01/2024** Temporary Traffic Lights.
Wrth / Nr Warren House A541 FROM B5429 LLANDYRNOG TO ROSE GARDEN BENDS
BODFARI. Gwaith Torri Coed / Tree Cutting Works Goleuadau Traffig Dros Dro/
AOO/OOH Call 07788593105
- iii. **15/01/2024 – 15-01-2024** Road Closure
PORTH Y WAEN ABERWHEELER BODFARI DENBIGHSHIRE WALES LL16 4BU. ABERWHEELER
VILLAGE TO BERLLAN
Gwaith BT/ BT Works SUNBELT RENTALS (DCC)
Ffordd ar Gau/ AOO&OOH 0370 050 0792
- iv. **19-01-2022 – 19-01-2024** Road Closure
OUTSIDE KATES COTTAGE Bodfari DENBIGH LL16 4DA TO ENTRANCE FOR DERWFAN B5429
NANT GWILYM TO JUNCTION A541 BODFARI.
Gwaith BT/ BT Works SUNBELT RENTALS (DCC) Ffordd ar Gau/
AOO and OOH call 03700500792.

b) Planning.

- i. Planning Application 41/2023/0798 - Dilys o/Valid From 07/12/2023
Manninagh, Pistyll Bach Road From Maes Y Graig To A541 Via Foel Gaer, Bodfari,
Dinbych, SIR DDINBYCH, LL16 4DS
Dymchwel annedd bresennol a chodi annedd newydd, garej ar wahan a gwaith cysylltiedig /
Demolition of existing dwelling and erection of replacement dwelling, a detached garage and
associated works – Circulated in advance of meeting.

Action: MS, RP,SD JB, PB and JJ all agreed with the points raised in the responses that the AONB and the planning case office had already made to DCC and raised a few further concerns.

The conclusion is BCC objects to this pre planning application.

Actions:

- i. **Inform DCC OF Bodfari Community Councils Objection – HE**
- ii. **Object individually – All.**

8. Finance

- a. Financial report: Bank balances at 31st December 2023. Reserve Account £4509.38. Main Account £9083.93 (£3823.01 of this amount is ring fenced as it is from a lottery grant).
- b. Payments.
 - i. Clerk salary December 2023 £442.36
 - ii. Audit Wales fee for 21/22 audit £354.00
 - iii. Annual Park Inspection fee £150.00
 - iv. Website hosting annual fee £42.00
 - v. St Stephens Church Bodfari room hire fee £30.00
 - vi. Harold Smith (Payroll) Qtr. ending 31st Dec 23 £42.00
- c. Income – Precept payment. £2834.00
- d. Budget 2024-25 distributed prior to meeting. No changes needed.
RESOLVED: That the 2024/25 budget be approved and the figures used to complete the 2024/25 Precept form. The budget was set at £16701.
Proposed: MS Seconded: PB
- e. Precept 2024-25 distributed prior to meeting. No changes needed.
RESOLVED: That the proposed 2024/25 precept presented at this meeting is agreed by all BCC councillors. The precept was set at £15981.
Proposed: JB Seconded: PB

Actions:

- **Complete Precept form and send to DCC - HE.**
- **Add proposed Virements shown on 2023-24 Budget document (already circulated) to next agenda for discussion and approval – HE.**

9. Village Playground and Park

- i. Received from RP.
- ii. Tender. Minor changes made.
- iii. Grounds Maintenance. JB left the meeting at this point while the quotations received were discussed.
- iv. Awaiting Invoice from Bodfari Environmental for 2023 ground maintenance. Put out to tender when tender is finalised.
Ash Trees – Quotes received from: -
Aerial Arborists - £1300 plus vat.
Lees Trees - £1200 – No vat.
- v. New Gate and Post – Quotes requested from: -
Denbigh Timber - £634.73 plus Vat

Chris Burnage – £425 no VAT but noticed another post may need replacing so is submitting a further quote to include second post.

Pen y Bryn Joinery – Response was they only do commercial work. Try Carl Owen.

Carl Owen – No Response.

John Davies – Suggested by Townsends Denbigh - No Response

***PLEASE NOTE THIS EXPENDITURE IS ON HOLD UNTIL APRIL 24 BECAUSE OF INSUFFICIENT FUNDS.**

- vi. Park Clean Up day. On hold until Spring 2024.
- vii. Boules Court – will see what residents would like to do with this area in resident questionnaire.

Action:

- i. **Check RP reports, scan and file. Read annual report from The Play Company inspection on 4th December 2023. Add any actions needed to Park Clean-up day doc – HE.**
- ii. **Email final draft of tender to HE – JB.**
- iii. **Ask DCC who they use for tree removal – HE.**
- iv. **New Gate and post. Request further quote from Chris Burnage – HE.**
- v. **Park Clean-up day. On Hold until spring 2024.**
- vi. **Boules Court – No action.**
- vii. **This action was missed from the previous minutes asking that all councillors contact DCC about the signage which points to the park, it is rusted and broken. - All**

10. Correspondence. Email sent to Mr A. Shepherd re: request to move refuse bin at entrance to Park. Mr Shepherd responded that he would contact DCC as advised.

11. Grants and funding.

- i. BCC Annual report for residents to include questionnaire re: park and ask what improvements Bodfari residents would like made to the park
- ii. Distribute the BCC Annual report /questionnaire via letter, email, Facebook and Noticeboards and possibly on BCC website.
- iii. Electoral roll for Bodfari. Can DCC supply this so BCC can ensure every resident has access to the BCC Annual Report/ questionnaire.
- iv. Does OS plan show a path leaving the park at Ffynnon y Charewel running alongside property number 1?
- v. Create a 3/5-year plan for the park from resident's feedback to BCC Annual Report/questionnaire. Ongoing.
- vi. Gain quotes then apply for grants. Ongoing.

Actions: BCC Annual Report/Questionnaire

- i. **Create questionnaire for Bodfari residents. – JB.**
- ii. **Post on BCC Facebook page when complete – HE.**
Ask Dee Jones to email to residents – JB.
Put on BCC website – HE.
- iii. **Ask DCC for a copy of Bodfari electoral role – HE**
- iv. **Look at OS map for evidence of original planned pathway – HE.**
- v. **Create a 3/5-year plan for the park from Residents feedback – Ongoing, remove from agenda until we have results of Annual Report/Questionnaire feedback – HE**
- vi. **Gain quotes then look for funding – Ongoing, remove from agenda until we have results of Annual Report/Questionnaire feedback – HE**

12. Councillor Resignation. Alan Waterfield submitted his resignation to Bodfari Community Council Chair (JB) and Vice Chair (PB) on the 13th December 2023. Alan's resignation was accepted by the Chair (JB) who thanked Alan for his 10 years of service as a BCC Councillor. A leaving present and card were given to Alan in appreciation of his 10-year tenure.

Action.

- i. **Ask MO about process to co-opt/elect councillors. – HE**

13. Charity Donation Policy. Clerk will file all requests for charity donations and present at February's meeting each year, where a decision will be made on which charity(s) will receive a BCC donation. Amount will be decided by remaining monies in BCC funds. Also, BCC to consider charity fund raising events.

Action.

- i. **Clerk to add "Charity Donation" to February column of BCC diarised actions document. – HE**

14. AOB

Grit bin discussed at last meeting. SD confirmed where the grit bin has been requested. HE has obtained a "what 3words" location and will contact DCC to request installation of new bin. Add Lottery Fund Spend to next agenda.

Next Meeting 7pm to 9pm 13th February 2024 in the Private Dining Room of the Dinorben Arms Bodfari.

