Dear Sir/Madam,

You are hereby summoned to a meeting of Bodfari Community Council as follows:
Tuesday 11th of November 2025 at The Dinorben Arms(Private Dining Room).
Start time 7pm finishing at 9pm and via video conferencing.

Join Teams 7pm to 9pm Meeting Link:-
https://teams.live.com/meet/9354126008261?p=8WxvehNrH0v3EfIAoa

AGENDA

1. **Apologies.**

2. **Declarations of Interest.**

3. **Urgent Matters**. Notice of items, which in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to section 100B (4) of LGA 1972.

4. **To Receive minutes of 14th October 2025.**
   i. Any Changes?
   ii. Proposed as correct by _____
   iii. Seconded by _____

5. **Matters Arising** .
   i. Noticeboard at Maes Y Graig. Update on repair.
   Action - Check Maes Y Graig noticeboard after repairs are complete – HE.
   ii. Archiving documents with DCC.
   Actions:
   Contact DCC again to check if they provide archive storage, HE/CE.
   If DCC do have archives, check if any BCC documentation is already in storage - HE.
   Check the documents stored with JB and create a list of what each box contains – All.
   iii. Recreation Ground Signage.
   Action:
   Check the post at the end of the pathway and if the damage has still not been repaired, follow up with DCC – HE/CE.
   Get old signage from RP, CE will attach to post near new fencing – SD/CE.
   Monitor new fencing on Park inspections to ensure it hasn't been vandalised – All/JR
   iv. Councillor vacancies.
   Action:
   Continue to advertise and encourage Bodfari residents to join the council – All.
   Put notice on School noticeboard – HE.
   v. Community Traffic Calming Measures.
   Actions:
   Confirm suitable type of SID device required and cost of Installing – PB.
   Contact DCC and check who is responsible for the maintenance and insurance of the devices after installation. – PB.
   Check if there is funding available to help with the purchase of the SID's – HE/PB.
   vi. Bio Diversity Action Plan (BAP) and Triannual Report.
   Actions:
   Create:-

1 A draft Biodiversity Report for 2022 to 2025.

2 A draft Biodiversity Action Plan 2025 to 2028.

To be discussed at BCC next meeting on the 11th November 2025 – PB.

6. County Councillors Report.

7. Planning and Highways.

a. Highways



b. Planning. None

8. Finance.

a. Financial report.

i. Unity Bank Balances at 31st October 2025:-

Unity Main Account	£7184.90
Unity Reserve Account	£4665.03
Unity Earmarked Reserves Account	£5546.89
Total	**£17396.82**

It was agreed to transfer £500 from Main Account to Earmarked reserves at last BCC meeting 14th October 25. This was completed however it was authorised by the signatories for Unity Bank in November so will be on next month's bank statements.
There is currently£500 in the Earmarked Reserve towards the next DCC elections.
Banks statements for all accounts sent to councillors prior to meeting.

b. Cheque/Online Payments. For approval - plus dual online authorisation at the end of the meeting.

i.	Clerks Salary November 2025 (Post dated including 25 extra hrs)	£657.03
ii.	HMRC Tax and NIC October 2025 (Postdated)	£358.74
iii.	Expenses – PB. TENS license 16th Oct 25	£21.00*
iv.	John Roberts Noticeboard Repair (£75) and groundwork x 1 (£100) October 25	£175.00
v.	Scribe Accounting System fee October 2025	£37.20

- **Any starred items will be paid from Earmarked Reserves Account. All other payments are from Main Account.**

Invoices received after issue of agenda.

c. Other Payments

i.	Unity Bank Charge Main Account October 25	£6.00
ii.	Unity Bank Charge Earmarked Reserves October 25	£6.00

d. Income.

RESOLVED: That the Financial Information for October 2025 be approved.

Proposed: _____ Seconded: _____

9. Village Playground and Park.

i. Park Inspections.

Action: Remind John Roberts to contact Mole Catcher – HE.

ii. Groundsman Report.

Action: Check if broken post has been replaced – HE.

iii. Tree estimates.

Action:

Gain 3 like for like quotes for tree work in recreation ground which includes the Play Inspection Company's advisory notes by Novembers meeting– HE.

10. Important Correspondence. Air Ambulance.

Action:

Create a Facebook post explaining how to report derelict buildings – CE

11. Precept calculations.

12. Projects for 2025 update.

i. Telephone Box – Update from JR.

ii. Boules Court – Update on next step - DB.

iii. Bench at Maes y Graig - QR CODE to read history of Bodfari.

Actions:

Research how to create a "QR code", the platform needed to support this and how they work– ALL.

Speak to school to see if they already have a platform to host this and want to help with information gathering – SD.

Contact Mark Young at DCC and Catalyst Sytem's for help with this project – CE.

13. Audit Wales response to BCC 24-25 Annual Return. Audit Wales Completion notice.

14. AOB.