

Dear Sir/Madam,

You are hereby summoned to a meeting of Bodfari Community Council as follows:  
**Tuesday 11th of March 2025 at Dinorben Arms (Private Dining Room).**  
**Start time 7pm finishing at 9pm and via video conferencing.**

Join Teams 7pm to 8pm by: [Meeting link:](#)

<https://teams.live.com/join/9330983989846?p=OAX7qlQkP979W6ABgC>

Join Teams 8pm to 9pm: [Meeting link:](#)

<https://teams.live.com/join/9362654332717?p=P0mP8f0T2B5HulH4hp>

## **AGENDA**

1. **Apologies.**
2. **Declarations of Interest.**
3. **Urgent Matters.** Notice of items, which in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to section 100B (4) of LGA 1972.
4. **To Receive minutes of 11th February 2025.**
  - i. Any Changes?
  - ii. Proposed as correct by \_\_\_\_\_
  - iii. Seconded by \_\_\_\_\_
5. **Matters Arising .**
  - i. Phone Box Update- RP.
  - ii. Unity Bank mandate to be signed by all HSBC signatories - HE.
  - iii. Noticeboard(s) –JB
  - iv. Storage of BCC Documents.
  - v. Defibrillator Training event - (new defibrillator). HE/RP
6. **County Councillors Report.**
7. **Planning and Highways.**
  - a. Highways. None
  - b. Planning. None.
8. **Finance.**
  - a. **Financial report.** Bank Balances 28th February 2025. Main Account £10545.25. Reserve Account £4598.62. There is £5,353.74 left to spend in the earmarked Community spend monies which is included in the main account balance reported above.  
**Banks statements for both accounts sent to councillors prior to meeting.**
  - b. **Cheque Payments.** - For approval and dual signatures for cheques.

i. Clerks Salary February 2025	£266.21
ii. HMRC Tax and NIC February 2025	£231.27
iii. Charity donation Ysgol Bodfari	£200.00
iv. Charity donation St Kentigern's Hospice	£200.00

Heather Eubank  
Clerk/RFO  
Email [bodfaricc@gmail.com](mailto:bodfaricc@gmail.com)

v. Harold Smith process for Re-Automatic Enrolment fee	£36.00
vi. One Voice Wales 25-26 membership fee	£77.00
vii. Clerk stationary expenses Dec 24 to Feb 25	£30.03

**Invoices received after issue of agenda.**

**c. Other Payments**

- i. Bank Charges 6th Jan to 5<sup>th</sup> February 2025 (debited by Bank) £7.40

**d. Income.** None.

**e. Proposed virements to 24-25 budget.**

- Move £1150 from Councillors allowances to Audit fees.
- Move £300 from Councillors allowances to Insurance fees.
- Move £50 from Councillors allowances to Community Capital funds.
- Move £1000 from Grounds Maintenance to Community Capital Funds.
- Move £100 from Room Hire to Community Capital funds.
- Move £150 from Annual Report to Grounds Maintenance.
- Move £115 from miscellaneous to Clerk Salary.
- Move £110 from Website to Clerk Salary.
- Move £5 from ICO License to Clerk Salary.
- Move £20 from Stationary to Clerk Salary.

**Copy of revised 24-25 budget circulated prior to meeting.**

**f. Clerk extra hours required Dec 24- Mar 25 for 25-26 budget setting, precept claim and Scribe training. 15 hours.**

**Propose and second February 2025 Accounts, extra hours claimed by Clerk and proposed virements.**

- i. Proposed as correct by Chair \_\_\_\_\_
- ii. Seconded by \_\_\_\_\_

**9. Village Playground and Park.**

- i. Park Inspections
- ii. Cementing Furniture into ground – HE.
- iii. The Play Company Inspection Repeat Order Form – HE.
- iv. Tree work, decision on work to be completed – All.
- v. New fencing required recreation ground perimeter – All.
- vi. Date for Recreation Ground meeting and review of 3-year budget - All.

**10. Important Correspondence.**

**11. Fixed Asset Register**

Propose and second Fixed Assets Record March 2025.

Proposed as correct by Chair \_\_\_\_\_

Seconded by \_\_\_\_\_

**12. Wales New National Park Proposal.**

**13. AOB.**